

SCORE CARD SUPPLIER PROCESS AUDIT

1. MANAGEMENT WITH PURCHASED PARTS / INCOMING INSPECTION / SUPPLIER MANAGEMENT	#####
1.1. Is a storage area for uncontrolled material present?	ne
1.2. Which controls are made for incoming parts?	ne
1.3. Which controls are made to check if the used material is correct?	ne
1.4. How are defective parts handled?	ne
1.5. Is a sample inspection made before release for serial production?	ne
1.6. Is a good handling and storage of the purchase parts guaranteed (also FIFO)?	ne
1.7. Does the company use certified suppliers and follow the certification?	ne
1.8. Does a supplier evaluation take place and are corrective actions planned?	ne
1.9. Are supplier audits been made?	ne
 2. MANAGEMENT WITH PARTS IN PRODUCTION / MAINTENANCE / QUALITY CONTROLS / ANALYSIS OF BAD PARTS	 #####
2.1. Is the working place for the tasks appropriated?	ne
2.2. Is the working task full described?	ne
2.3. Have the process parameters been tested and defined?	ne
2.4. Is a checklist used for the release of the process (start procedure)?	ne
2.5. Are all the informations included in the control instructions?	ne
2.6. Are the produced parts according specifications?	ne
2.7. Are the defined control limits and the control frequency sufficient?	ne
2.8. Are the tools/fixtures stored correctly and is a maintenance plan available?	ne
2.9. In case of rework, is rework correctly defined?	ne
2.10. Are the produced failures recorded, analysed and are corrective actions defined and followed?	ne
2.11. Is a substitute regulation in place with qualification level?	ne
 3. MANAGEMENT WITH MEASURING EQUIPMENT / CUSTOMERS / INTERNAL QUALITY POLICY / FURTHER QUALITY TOOLS	 #####
3.1. Which Quality certification has the supplier?	ne
3.2. Does the supplier have an internal Quality programme?	ne
3.3. Are all the measuring equipment calibrated and followed?	ne
3.4. How is the management with customer complains?	ne
3.5. Is the supplier making initial sample inspection reports (ISIR)?	ne
3.6. Is the supplier making P-FMEA?	ne
3.7. Is the supplier making product audits	ne
3.8. Is the supplier making process audits	ne
 4. LOGISTIC / SHIPMENT / TRACEABILITY	 #####
4.1. Does the supplier have a safety stock?	ne
4.2. How are the goods in the final stock organised?	ne
4.3. Has the supplier an emergency plan?	ne
4.4. How is the traceability organised?	ne
 5. ENVIRONMENT&ENERGY	 #####
5.1. Which environment and energy certification does the supplier have?	ne
5.2. Does the supplier make a separation of the scrap?	ne
5.3. Is the store and handling of hazardous material in place managed?	ne
5.4. Is an energy management in place?	ne

